

## **NEW VOLUNTEER LICENSING RENEWAL PROCESS (from Terry Ozment – Director, Club Racing)**

A new Volunteer License Renewal process will take effect April 1<sup>st</sup>, 2007. The change is intended to:

- Make it easier for our volunteers to renew their specialty licenses
- Enable the membership/license card to be mailed once
- Provide the Specialty Divisional Administrators with more direct involvement in the renewal process of the volunteers they represent

Starting April 1, 2007, Divisional Administrators of our Volunteer Specialties will be sent a monthly Excel file of all the licensees in their specialty and division that will be up for renewal 60 days out (for example, April's mailing will be for June renewals). If the DA does **not** want any of the licensees to be renewed at their current level, the DA must notify both the volunteer involved and SCCA Member Services of their decision. SCCA Member Services will process the license per the direction of the DA. If the DA does not indicate any issues, the remaining licenses will be renewed as soon as the volunteer sends in their membership renewal request (the form is being updated to explain the license program on one side and space for upgrade requests on the back for DA approval).

There is no change in the participation requirements for renewal (6 days for a Divisional License renewal, 8 days for a National License renewal), and there is no change to the license upgrade process which will still require DA approval.